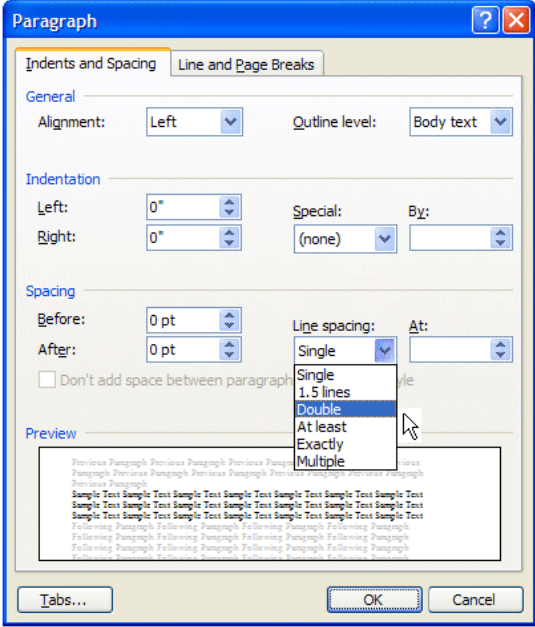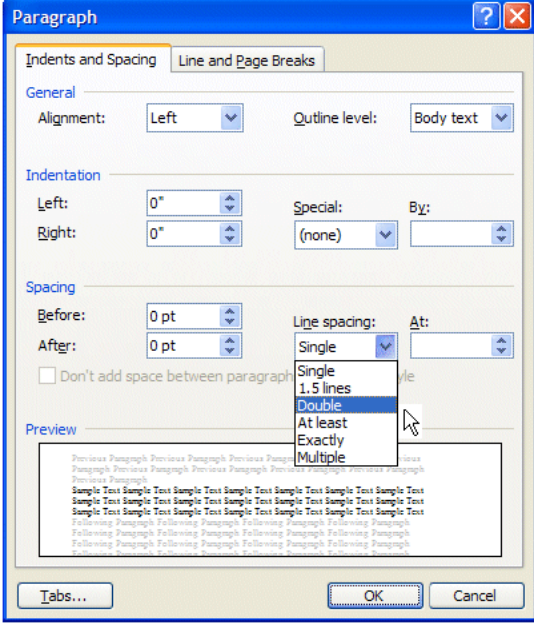## BASICS REQUIEREMENTS to MLA 8th ed. and APA 7th ed. Format

by Mrs. Amelia Acevedo (March 2020)

Modern Language Association- MLA	*American Psychology Association- APA*
-General requirements: Paper 8.5 x 11 Write in one side of the paper Font Times New Roman 12 or Arial 12 Double space Margins 2,54 or 1" Left align One space after punctuations Not bold, neither underline Include figures (visual or tables) 	**-General requirements:** Paper 8.5 x 11 New! Write in one side of the paper (Optional both side) New! Font: Times New Roman 12, Calibri 11, Arial 11, Lucida Sans Unicode 10, and Georgia 11. Double space Margins 2,54 or 1" Left align One space after punctuations Not underline, bold only the subtitles Visual or tables most been in the Appendices
-Pages: Last Name and page #	**-Page numbers and running head:** in the upper right-hand corner of each page, include a 1-2 words version of your title, no more than 50 characters (IN ALL CAPS). Follow with five spaces and then the page number or write the running head in the upper left-hand corner and the page number at the right-hand.
-Id block: upper left-hand corner Student Name Professor Name Course title and group Date: Universal= Date Month Year English= Month Day, Year	**-Title Page:** Center No underlined, no italic, no bold

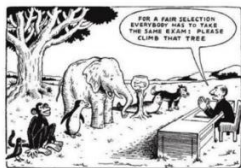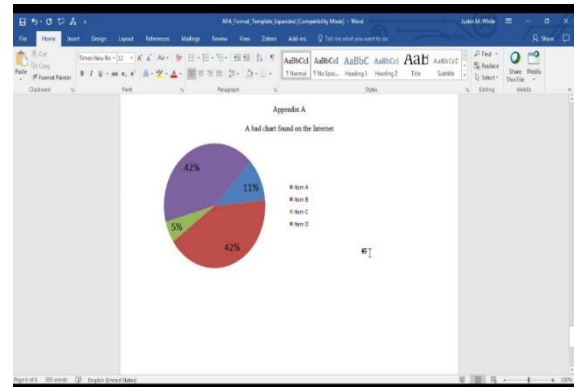|	
Español= día mes año	**Sample APA Research Paper** Sample Title Page **or** Full title of the paper Your Name The Name of the Institution or Full title of the paper Your name Professor Name The Name of the Institution Date
Title: center (no bold, neither underline) If the title include title book or a document title, write in *Italic*.	
	-Dedicatory or Appreciation- are optional **-Table of Contents-** is optional **-Abstract:** 150-250 words
-Text body: Use indent. Write in paragraphs. Write the introduction, the contents, and the conclusion in a big essay format.	**-Text body:** start with the title of the project, write the introduction, the body, and the **Conclusion** can be in bold. "Less is more".
-Images or tables: are include in the text body write (see figure 1)- number order. Include the image and behind it writes (Figure 1- title or description)	**-Images or tables = Appendices:** on a separate page, at the end. In the text body write (Appendix A)- alphabetical order In Appendices page- include the image and a title or description.
-In-text citations: basics rule author's last name and the page number (Ruiz 56) (Title page)	**-In-text citations:** basics rule author's last name and the year of publication (Ruiz, 2011) (Title, year)

-**Works Cited**- list of sources of information	-**References**- list of sources of information
Page apart at the end of the essay	Page apart at the end of the document in alphabetical order.
Alphabetical order	New! Authors up to 20. Surname, Initial.
French indent (hanging indent)	French indent (hanging indent= tab)
Italicize the titles Article or short poems in "quotation marks"	*Italicize* the titles
	Punctuations are so important.
No author- use the title	No author- use the title in italic
No date- (n.d.) Sin fecha (s.f.)	No date- (n.d.) Sin fecha (s.f.)
Punctuations are so important.	New! Do not write the publication city.
Remove hyperlink	New! URL address only www
	New! Remove Hyperlink optional.
	Book example:
	DiSpezio, M.A. (2017). *Science Fusion*. McHaughton.
	Webpage example:
	Water Pollution. (2019). https://www.environmentalcenters.org

1. Author.
2. Title of source.
3. Title of container,
4. Other contributors,
5. Version,
6. Number,
7. Publisher,
8. Publication date,
9. Location.

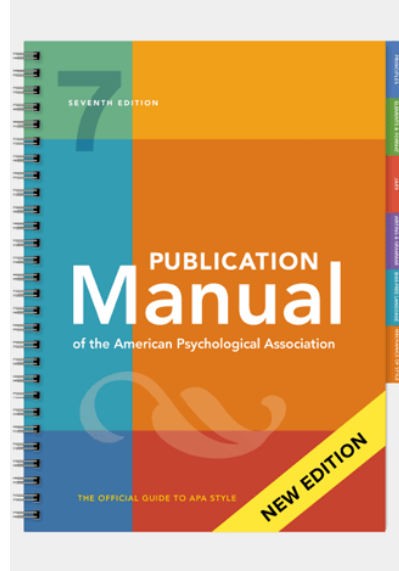- APA typical use in Social Sciences (Psychology, Sociology). MLA typical use in Humanities (Languages, Art).
- Any information that is not your own, most be cited, avoid plagiarism (Reglameto de EAVIA en Capítulo VI Actos Sancionables y Procedimientos Disciplinarios. Artículo 1= Sujetos a Sanciones Académicas: Plagio en cualquiera de sus modalidades incluyendo copiarse en los exámenes y otros trabajos académicos.)
- The librarian offers the APA and MLA workshops and she is available to corroborate the bibliographies by email or in the library. Refer to *Manejo de Información* blog https://carmenamelia4.wordpress.com/ to found more details.

_____
References

APA vs MLA. (2018). https://libguides.enc.edu/criticalwriting

I*nvestigación/Instrucción*. (2020). https://aguadilla.inter.edu/elcai/?page_id=3328

Manejo de información. (2019). https://carmenamelia4.wordpress.com

MLA Style. (2018). https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_style_introduction.html

Streefkerk, R. & Streefkerk, R. (2019, November 5). *APA Manual 7th Edition: The 17 Most Notable Changes*.

https://www.scribbr.com/apa-style/apa-seventh-edition-changes/